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**PEACE OFFICERS STANDARDS AND  
TRAINING ACADEMY  
90 DAY FOLLOW-UP**

On May 29, 2009, the Legislative Services Office released a Management Report for the Peace Officers Standards and Training Academy (POST) for fiscal years 2005, 2006, and 2007. The POST Academy was contacted on September 3, 2009, and this report addresses how the POST Academy has responded to the five findings and recommendations contained in that report.

**FINDING 1**

Significant irregularities exist in the bid evaluation process for the cafeteria meal services contract.

**We recommended that the POST Academy follow established bid evaluation processes, apply scoring consistently, and become more involved in the bidding and selection processes. We also recommended that the POST Academy determine whether the contract should be re-bid based on the identified issues.**

**AUDIT FOLLOW-UP**

A request for proposal for the cafeteria meal services contract has been issued for bid. The scoring for the contract was simplified to allow for easier scoring and the evaluators of the bids include one employee from ISP Financial Services, one from outside ISP Financial Services, and one from the POST Academy.

**STATUS – CLOSED**

**FINDING 2**

The selection process for professional services contractors is not formally established or documented.

**We recommended that the POST Academy develop policies and procedures for the selection of contractors and document the selection process in the contract files.**

**AUDIT FOLLOW-UP**

The POST Academy is using and documenting established guidelines for evaluating and scoring professional services contractors. These scores will allow for consistent, unbiased selection of professional services contractors.

**STATUS – CLOSED**

### **FINDING 3**

Additional efforts are needed to track outstanding obligations on smaller contracts.

**We recommended that the POST Academy apply existing controls and tracking over all contracts and purchase orders to ensure that all obligations are paid as required.**

### **AUDIT FOLLOW-UP**

The POST Academy is currently developing a process where the training specialist will track the outstanding obligations as the services are rendered. This process should ensure that all obligations on these smaller training contracts are tracked.

**STATUS – OPEN**

### **FINDING 4**

The "deliverable" for several professional services contracts is vague or missing.

**We recommended that the POST Academy identify specific contract "deliverables" that can be measured to ensure that intended services were provided and acceptable.**

### **AUDIT FOLLOW-UP**

A scope of work section with deliverables is now being added to all contracts so that the contracted services can be readily determined.

**STATUS – CLOSED**

### **FINDING 5**

Approvals for federal "Children at Risk Task Force" expenditures are not clearly documented.

**We recommended that the POST Academy request the task force to document its discussions and approvals for all program-related expenditures and the merits of funded projects. This evidence is essential to provide accountability and compliance with federal grant requirements and improve internal control over the expenditure process.**

### **AUDIT FOLLOW-UP**

As of January 1, 2009, the Children at Risk Task force is no longer contracted with the POST Academy.

**STATUS – CLOSED**